



ACADEMIC COUNCIL MEETING MINUTES

May 8, 2014

Members:

Council Chair:

Ms. Deena Honan

Council Vice-Chair:

Ms. Cate Sazwan

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academics and Research:

Ms. Susan Bangrove

Deans:

Mr. Chris Laue | **Notice of Absence**

Ms. Jean Nordin

Dr. Shirley Pasioka

Academic Staff Association:

Mr. Brian Carreau

Ms. Joan Cawthorn

Mr. Garth Finlay

Dr. Rene Gadacz | **Notice of Absence**

Dr. Bruce Galenza

Ms. Sheryl Heikel

Ms. Deena Honan

Ms. Terrah Lindsay

Mr. Darcy Moss

Ms. Cibylla Rakestraw | **Notice of Absence**

Mr. Brian Redmond

Students' Association:

Ms. Emma Doerksen

Ms. Samara Drewe

Ms. Pamela Durnford | **Notice of Absence**

Mr. Matthew Ethbridge-Letto | **Notice of Absence**

Mr. Hayden Hollowell | **Notice of Absence**

Mr. Bruin Speager | **Notice of Absence**

Mr. Brennan Wilson

Employees' Association:

Ms. Cate Sazwan

Ms. Jocelyn Smith

Alberta Union of Provincial Employees:

Ms. Yvonne Peterson | **Notice of Absence**

Ms. Monica MacDonald | **Notice of Absence**

Community Members:

Ms. Brenda Beaulieu

3750. CALL TO ORDER

The Chair called the meeting to order at 4:01 p.m.

3751. APPROVAL OF AGENDA

MOVED by Ms. Sazwan; **SECONDED** by Ms. Cawthorn that the agenda of May 8, 2014 be approved as presented.

CARRIED

3752. APPROVAL OF MINUTES

MOVED by Ms. Sazwan; **SECONDED** by Ms. Smith that the minutes of April 10, 2014 be approved as amended.

CARRIED

3753. ACADEMIC POLICIES

ACQUISITION AND MANAGEMENT OF ART POLICY

Academic Council received the Acquisition and Management of Art Policy for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Doerkson that Academic Council accept the Acquisition and Management of Art Policy as amended.

CARRIED

INTEGRITY IN RESEARCH AND INNOVATION POLICY

Academic Council received the revised Integrity in Research and Innovation Policy for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Cawthorn that Academic Council accept the Integrity in Research and Innovation Policy as amended.

CARRIED

3754. COMMITTEE REPORTS

CONVOCATION COMMITTEE

Academic Council received the Convocation Committee minutes of April 2, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Cawthorn that Academic Council accept the Convocation Committee minutes of April 2, 2014 as presented

CARRIED

CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of April 16, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Dr. Galenza that Academic Council accept the Curriculum Committee minutes of April 16, 2014 as presented.

CARRIED

In approving the April 16, 2014 recommendations of the Curriculum Committee, the following motions were approved:

Nursing

Motion: Recommend that Academic Council approve a change to the calendar description for the Nursing program to “Students are required to purchase a stethoscope and a penlight and scissors in the practice setting. Standardized uniforms are required – information will be provided upon admission” effective July 1, 2015.

Moved: B. Hessler **Seconded:** D. Sawtell

Discussion: This change was brought to the department by the students. They wanted to be more identifiable when out on practicum. They will now wear black pants and red tops.

Office Administration

OA1140 Microsoft Excel. Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1140 from (0-0-2.5) 37.5 Hours to (0-0-3) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** G. Whittall

Discussion: This change reflects current practice.

CARRIED

OA1150 Microsoft Access, Core Level

Motion: Recommend that Academic Council approve a change of hours for OA1150 from (0-0-.25) 37.5 Hours to (0-0-3) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** G. Whittall

Discussion: This change better reflects current practice.

CARRIED

OA1240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA1240 from (0-0-30) 120 Hours, 4 Weeks (0-0-12) 120 Hours, 10 Weeks and a removal of the prerequisite “All other program requirements must be completed prior to beginning this course” effective July 1, 2014.

Moved: R. Savage **Seconded:** J. McLean

Discussion: This change better reflects current practice.

CARRIED

OA2240 Work Experience

Motion: Recommend that Academic Council approve a change of hours for OA2240 from (0-0-8) 120 Hours, 15 Weeks to (0-0-12) 120 Hours, 10 Weeks effective July 1, 2014.

Moved: R. Savage **Seconded:** J. McLean

Discussion: This change better reflects current practice.

CARRIED

OA2430 QuickBooks for Small Businesses

Motion: Recommend that Academic Council approve a change of hours for OA2430 from (0-0-5) 75 Hours to (3-0-0) 45 Hours effective July 1, 2014.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

DISTANCE EDUCATION COMMITTEE

Academic Council received the Distance Education Committee minutes of October 16, 2013 for approval.

MOVED by Ms. Bangrove; **SECONDED** by Ms. Beaulieu that Academic Council accept the Distance Education Committee minutes of October 16, 2013 as presented.

CARRIED

Academic Council received the Distance Education Committee minutes of December 18, 2013 for approval.

MOVED by Ms. Bangrove; **SECONDED** by Ms. Drewe that Academic Council accept the Distance Education Committee minutes of December 18, 2013 as presented.

CARRIED

PROGRAM REVIEW COMMITTEE

Academic Council received the Program Review Committee minutes of January 24, 2014 for approval.

MOVED by Ms. Bangrove; **SECONDED** by Ms. Cawthorn that Academic Council accept the Program Review Committee minutes of January 24, 2014 as presented.

CARRIED

RESEARCH PLANNING COMMITTEE

Academic Council received the Research Planning Committee document entitled *Grant-Funded Applied Research Faculty Release Request Process* for information.

STRATEGIC ENROLMENT RETENTION TEAM

Academic Council received the Strategic Enrolment Retention Team minutes of March 19, 2014 for approval.

MOVED by Ms. Bangrove ; **SECONDED** by Ms. Smith that Academic Council accept the Strategic Enrolment Retention Team minutes of March 19, 2014 as presented.

CARRIED

3755. OPEN DISCUSSION

- Ms. Bangrove thanked Ms. Honan for two years of Chairing.

3756. ADJOURNMENT

The meeting was adjourned at 4:54 p.m.

Ms. Deena Honan
Chair

Ms. Barb Johnston
Records

3750.	CALL TO ORDER.....	2877
3751.	APPROVAL OF AGENDA.....	2877
3752.	APPROVAL OF MINUTES.....	2877
3753.	ACADEMIC POLICIES.....	2877
3754.	COMMITTEE REPORTS.....	2877
3755.	OPEN DISCUSSION	2880
3756.	ADJOURNMENT	2880