



**ACADEMIC COUNCIL MEETING MINUTES  
10 December 2020**

**Members:**

Council Chair: Julia Dutove  
Council Vice-Chair: Emma Doris

President: Robert Murray | **Notice of Absence**

Vice-President Academics and Research: John Rigby | **Notice of Absence**

Deans: Vanessa Sheane | **Notice of Absence**

Mark Heartt

Aman Litt

Academic Staff Association: Julia Dutove

Lesley Brazier

Jeremy Parker

Breianne Renyk

Craig Smith

Misha Albert

Kieren Bailey

Deena Honan

Myles Mintzler

Elena Voskovskaia

Alternates Peter Sellers

Tamara Van Tassell

Riley Buker

Mandy Pollock

Shawn Morton

Students' Association: Emma Doris

Devansh Kapur

Brooklyn Broaders

John Tiede

Hailey Hayter

Jasmeet Minhas | **Notice of Absence**

Danielle Laurin | **Notice of Absence**

Employees' Association: Lana Bennett  
Chad Boone

Alternate Lisa Hollis

Alberta Union of Provincial Employees: Stacey Basnett  
Lynette Tye

Community Members:

Nick Radujko  
Sandra Impey

**|Absent -Resigned  
email notification**

Guests:

Wanda Moen  
Tanya Lopez

**4097 CALL TO ORDER**

The Chair called the ZOOM Academic Council meeting to order at 4:02 p.m.

**4098 AGENDA**

**MOVED** by Craig Smith, **SECONDED** by Deena Honan that the agenda be approved as presented.

**CARRIED**

**4099 MINUTES OF 12 NOVEMBER 2020**

**MOVED** by Aman Litt, **SECONDED** by Craig Smith that the Minutes of 12 November 2020 be approved as presented with the following change: Nick Radujko attended the 12 November 2020 meeting.

**CARRIED**

**4100 COMMITTEE APPOINTMENTS**

As Craig Smith was inadvertently missed on the slate for Curriculum Committee membership at the October 8, 2020 Academic Council meeting, the Chair asked that a motion be made to amend the Minutes.

**MOVED** by Craig Smith, **SECONDED** by Emma Doris that the Academic Council Minutes of 8 October 2020 be amended to include Craig Smith as the alternate Arts and Education department member on the Curriculum Committee.

**CARRIED**

It was noted at the October 8, 2020 Academic Council meeting, it was noted that any additional members for any of the sub-committees of Academic that they would be forwarded to the Vice-President Academic and Research for approval.

The Chair provided, for information, an update to Council members on the following representatives approved by the Vice-President Academic and Research:

- Student Awards Committee – Emma Doris
- Student Awards Committee – John Tiede
- Convocation Committee – Freddy Norris

**4101 COMMITTEE REPORTS**Curriculum Committee

Academic Council received the 21 October 2020 Curriculum Committee minutes as information.

**MOVED** by Deanna Honan, **SECONDED** by Kieren Bailey that, Academic Council approve the recommendations contained within the 21 October 2020 Curriculum Committee Minutes.

**CARRIED**

In approving the 21 October 2020 recommendations of the Curriculum Committee, the following recommendations were approved:

PEAK

**PE2940 3(1-2-0)UT 45 Hours 15 Weeks A Conceptual Approach to Physical Activity**

Approve a change to the hour distribution for PE2940 from (1-2-0) to (0-0-3)

Nursing Education and Health Studies

**Bachelor of Science in Nursing**

Approve a change to the calendar description for the Bachelor of Science in Nursing program removing WHMIS as a requirement and replacing CPR-HCP with CPR-BLS on page 154 of the current academic calendar.

**Bachelor of Science in Nursing**

Approve a change to calendar description for the Bachelor of Science in Nursing program, removing “Third Year (30 credits)” on page 157 of the current academic calendar.

**NS3070 Acute Care Nursing Theory**

**NS3080 Acute Care Nursing Practice I**

**NS3090 Mental Health Nursing Theory**

**NS3100 Mental Health Nursing Practice**

Approve the deletion of NS3070, NS3080, NS3090, and NS3100 from course offerings effective July 1, 2021.

Human Services

**CD1045 3(0-2-28) 126 Hours 15 Weeks Seminar, 12 Weeks Practicum I**

Approve a change to the course description for CD1045 to “Number of practicum weeks and the structure of the practicum may be adjusted for regional and part-time students based upon practicum placement and student needs”.

**TA2100 3 (5.5-0-0) 45 Hours 8 Weeks Exceptionalities in School Age Children**

Approve a change to the number of hour distribution and weeks for TA2100 from (5.5-0-0) 8 Weeks to (3-0-0) 15 Weeks.

### Business and Office Administration

#### **OA1155 3(3-0-1.5) 67.5 Hours 15 Weeks Access and PowerPoint Expert**

Approve a change to the course description for OA1155 to “This course covers expert level concepts and techniques of PowerPoint and Outlook through lectures, demonstrations, and hands on practical applications. Students will master the software concepts required to gain the Microsoft Office Certification in PowerPoint and Outlook. This course will also provide training in remote working technologies such as Zoom, Microsoft Teams, SharePoint, OneDrive, and Adobe Acrobat”.

#### **Business Administration Diploma**

Approve a change to the Business Administration Diploma 2nd year courses to “BA2540 Introduction to Business Macroeconomics (3) and Nine Approved Business Administration Electives (Up to two can be approved non-business elective courses)”.

#### **Business Administration Diploma – Accounting Major**

Approve a change to the Business Administration Diploma – Accounting Major removing AC4600 as a recommended option.

#### **Business Administration Diploma – Financial Service Major**

Approve a change to the Business Administration Diploma – Financial Service Major changing the recommended options as presented.

#### **Business Administration Diploma – Management Major**

Approve a change to the Business Administration diploma - Management Major removing BA2000 and adding BA2610 as a required course.

#### **Business Administration Diploma – Marketing Major**

Approve a change to the Business Administration Diploma – Marketing Major changing the required courses and recommended options as presented.

#### **AC3510 Intermediate Accounting I**

Approve the deletion of AC3510 from course offerings.

#### **MK3960 Introduction to Marketing**

Approve a change to the prerequisites for MK3960 from “MA1130, EC1010, and EC1020 or consent of the instructor” to “EC1010”.

#### **MK4060 Consumer Behaviour**

Approve the deletion of MK4060 from course offerings.

### Curriculum Committee

Academic Council received the 18 November 2020 Curriculum Committee minutes as information.

**MOVED** by Deena Honan and **SECONDED** by; Kieren Bailey that, Academic Council approve the recommendations contained within the 18 November 2020 Curriculum Committee Minutes.

**CARRIED**

In approving the 18 November 2020 recommendations of the Curriculum Committee, the following recommendations were approved:

#### **Terms of Reference**

Approve changes to the Terms of Reference as presented.

#### **Course Outline Template – Winter 2021**

Approve the Winter 2021 Course Outline Template as presented with the removal of specific transfer information and the addition of “Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferralberta.ca>.

\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability” to the template.

### Academic Upgrading

**AD0102 Workplace Essential Skills**

**CP0105 Computer Applications I**

**EN0132 English 30-2 Grade 12 Equivalent**

**SC0130 Science Grade 12 Equivalent**

**SL0090 Social Studies Grade 9 Equivalent**

**SL0120 Social Studies Grade 11 Equivalent**

**SL0130 Social Studies Grade 12 Equivalent**

Approve the updated course outlines for these courses.

### Fine Arts

**DD1160 Digital Imagery 3D I / DD1170 Digital Imagery 3D II**

Approve the deletion of DD1160 and DD1170 from course offerings effective July 1, 2021.

**DD1211 Applied Music I**

Approve a change to the course number for DD1211 to MU1211 and a change to the course description to “This course provides private study in a principal instrument or voice. A brief performance for the faculty of the department is required at the end of each semester. This course is restricted to students in the Music Technology program. This is a two-term course offered over fall/winter terms. It is identifiable in the Schedule of courses (Timetable) with a Part A and a Part B. Students must register in both the Part A and the Part B of all types of sections offered (sections, labs, seminars, etc.) for this course” effective July 1, 2021.

**DD1211 Applied Music I**

Delete DD1211 Applied Music I from course offerings effective July 1, 2021.

**DD1350 Introduction to Photography**

Approve the deletion of DD1350 from course offerings effective July 1, 2021.

**DD1421 Electroacoustic Ensemble I**

Approve a change to the course code for DD1421 to MU1421 effective July 1, 2021.

**DD1421 Electroacoustic Ensemble I**

Approve the deletion of DD1421 from course offerings effective July 1, 2021.

**DD2211 Applied Music II**

Approve a change to the course code for DD2211 to MU2211 effective July 1, 2021.

**DD2211 Applied Music II**

Approve the deletion of DD2211 from course offerings effective July 1, 2021.

**DD2270 Interactive Digital Media I****DD2280 Static Media Bitmap**

Approve the deletion of DD2270 and DD2280 from course offerings effective July 1, 2021.

**DD2421 Electroacoustic Ensemble II**

Approve a change to the course code for DD2421 to MU2421 effective July 1, 2021.

**DD2421 Electroacoustic Ensemble II**

Approve the deletion of DD2421 from course offerings effective July 1, 2021.

**DR1910 Introduction to Stagecraft****DR1920 Topics in Stagecraft: Lighting and Sound****DR1930 Topics in Stagecraft: Set Construction****DR2201 Production II****ID1250 Topics in Interdisciplinary Studies**

**ID3261 Contemporary Culture Now I****ID3262 Contemporary Culture Now II**

Approve the deletion of DR1910, DR1920, DR1930, DR2201, ID1250, ID3261, and ID3262 from course offerings effective July 1, 2021.

Science**CH1640 Organic Chemistry I****ES1050 The Dynamic Earth Through Time****CH2750 Physical Chemistry****MA2280 Introduction to Ring Theory****PALE401 Paleontology Lab Techniques****MA2410 Geometry****PALE400 Paleontology Field School****MA2220 Introduction to Discrete Mathematics****ES2070 Mass Extinction and Dinosaurs****PC2300 Electricity and Magnetism****CS1000 Computer Programming for Engineers**

Approve the deletion of CH1640, ES1050, CH2750, MA2280, PALE401, MA2410, PALE400, MA2220, ES2070, PC2300, and CS1000 from course offerings effective July 1, 2021.

**4102 MOTION TO AMEND 8 OCTOBER 2020 MOTION APPROVING SUB-COMMITTEES OF ACADEMIC COUNCIL**

Whereas the action of Academic Council on October 8, 2020 to approve the Academic Council Subcommittee members approved three academic deans to serve on the Program Review Committee rather than only one dean as required by the committee's Terms of Reference, the Chair asked for a motion to amend the October 8, 2020 Academic Council meeting motion approving the Academic Council Sub-Committee membership as presented.

**MOVED** by Craig Smith, **SECONDED** by Kieren Bailey that the following motion from the October 8, 2020 meeting be amended as follows:

**MOVED BY JULIA DUTOVE, SECONDED BY DEENA HONAN THAT ACADEMIC COUNCIL APPROVE THE RECOMMENDED ACADEMIC COUNCIL SUB-COMMITTEE MEMBERS, WITH THE EXCEPTION THAT DR. BRIAN REDMOND BE APPROVED AS THE ONLY DEAN ON THE PROGRAM REVIEW COMMITTEE. ANY SUB-COMMITTEE MEMBERSHIP VACANCIES SHALL BE FILLED BY THE APPROVAL OF THE VICE-PRESIDENT, ACADEMIC AND RESEARCH.**

**CARRIED**



**4103 OPEN DISCUSSION/INTRODUCTIONS**

The following new members were introduced:

- Mr. Mark Heartt, Dean, School of Trades, Agriculture and Environment
- Ms. Terri Kettner, Executive Assistant to the Vice-President Academic and Research
- Ms. Tanya Lopez, Registrar

**4104 ADJOURNMENT**

**MOVED** by Craig Smith, **SECONDED** by Kieren Bailey that the meeting be adjourned.

**CARRIED**

The meeting was adjourned at 4:18 pm.

*Julia Dutove*  
Julia Dutove (Jul 13, 2022 09:53 MDT)

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Julia Dutove, Chair

*Terri Kettner*

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Terri Kettner, Records

**4097 CALL TO ORDER ..... 3169**  
**4098 AGENDA ..... 3169**  
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# 10 December 2020 AC Minutes

Final Audit Report

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